



PAGE COUNTY BOARD OF SUPERVISORS

MINUTES-WORK SESSION

BOARD OF SUPERVISORS MEETING ROOM

116 SOUTH COURT STREET

June 27, 2001

1:30 P.M.

Minutes marked as "Not Adopted" are posted prior to being adopted by the Board of Supervisors. Some corrections may be made at the next regular meeting of the Board. Please call the County Administrator's Office at (540) 743-4142 if you have a question about a specific item.

MEMBERS PRESENT: Allen Cubbage, Chairman, District 3

Nora Belle Comer, Vice Chairman, District 1

Elaine Mayberry, Supervisor, District 2

Gerald Cubbage, Supervisor, District 4

Robert Good, Supervisor, District 5

ALSO PRESENT:C. R. Suddith Jr., Treasurer

Sheriff Presgraves

Geraldine Cubbage, Accountant

Tim Loveday, Olver Inc.

Reed Beahm, EOC

Pete Creaturo, Social Service Director

Tom Peachy, Page County CPMT Chairman

Alison Grinnan, CSA Coordinator

Scott Sedwick, Tellurian

Donna Hoke, Administrative Assistant

CALL TO ORDER: The Chairman called the meeting to order at 1:30 p.m. The invocation was delivered by Supervisor Comer, followed by Supervisor Good reciting the Pledge of Allegiance.

Chairman Allen Cubbage announced that he wanted it noted that citizen comments were welcome, but that comments would be made in a respectable manner, or the person would be removed from the meeting room. The Chairman concluded in reading the section , regarding citizens comments from the By-laws.

Discussion took place concerning the citizen comment period. Supervisor Comer suggested that the by-laws be amended to allow citizen comments to be in the evening session only, and each citizen be allowed three minutes, with a total of thirty minutes for citizen comment period.

MOTION:

Supervisor Comer moved that the by-laws be amended to have a full thirty minutes in the evening session only. The citizens will be allowed three minutes each, with a total of thirty minutes per meeting.

Supervisor Good seconded. The motion was carried by a vote of 3-2.

AYES: Elaine Mayberry, Nora Belle Comer, and Robert Good

NAYS: Allen Cubbage, and Gerald Cubbage.

The County Administrator noted that work sessions should not have citizen comment period included on the agenda. Mr. BeLer concluded that normally work sessions do not require action to be taken. Only in certain times will the agenda require that action be taken, such as in emergency situations.

After dicussion pertaining to holding work sessions, the Chairman, and Supervisor Gerald Cubbage, felt the citizens should still be allowed to respond through a citizen comment period.

Citizen Comment:

John Rodgerson-

Mr. Rodgerson addressed the Board stating that he would like to read a list from a major party within Page County

that said they wanted the County to act openly, honestly, and with active citizen participation. The list noted that the people felt the elective officials should be willing to return the power to the people, not take the power away. These same elective officials should welcome citizens to all meetings, and the citizens should be able to voice their opinion at the meetings. The list ended with noting that these elected officials should be held responsible for their actions at all times.

Methane gas update:

Mr. Tim Loveday and Mr. Reed Beahm presented themselves to the Board to update them on the methane gas issue at the Stanley Landfill. Mr. Beahm announced that the County was still providing the Philip family with a hotel room, at county expense, until it was determined that they could return to the home. At present, four alarms have been installed in homes, but it has come to his attention, through Kenny Fox, that the alarms installed may not be UL approved. Mr. Beahm noted that new UL approved alarms have already been ordered and will be installed promptly upon receiving the alarms. Mr. Beahm concluded in saying that extra alarms have been ordered in the event that installation would be needed in a broader boundary around the landfill.

Mr. Loveday gave a brief report on the methane gas, noting that DEQ would like to have a written report on all the specs needed for leachate replacement tanks. Questions were directed to Mr. Loveday from the Board pertaining to the venting of the crawl spaces in the homes located within the methane gas region. Mr. Loveday addressed all the questions and was able to give the Board detailed instructions on how the vents were constructed, concluding in saying that he did not foresee any problems with the venting process.

Unsuitable drainage:

Supervisor Comer noted that she has received calls regarding a ditch drainage problem on the road leading to the landfill. Supervisor Comer announced that during and after a heavy rain, there is a considerable problem with heavy mud and lack of drainage. Supervisor Comer closed in saying that something should be done by the party responsible, to see that this is fixed.

End of the year budget:

Mr. BeLer asked that Mrs. Cubbage address the Board to give them an update on the end of the year budget. Mr. BeLer informed the Board that it has been the county's practice to charge any billed paid in June to that fiscal year budget, and any bills paid in July will be applied to the next years fiscal budget. It was noted by Mr. BeLer, that this is not the practice by which the auditors balance. Their practice is to deduct from June, anything that was ordered in June. Upon Mrs. Cubbage finishing her update, Mr. BeLer informed the Board that he would find it necessary to assemble accounting, treasurer, and auditor together, and then bring the final figures back to the Board.

Chairman Allen Cubbage noted that he felt that it would be advisable to notify all staff, in which they could have input into what needed finalized in their particular budget. After a meeting was held with staff, the County Administrator, and accounting, departments could then bring back final figures to the Board.

Supplemental appropriations: ([attachment #1](#))

MOTION:

Supervisor Comer moved to budget and appropriate \$4,592.00 to the General Fund; incorporating and attaching hereto the detailed requests and sources of funds.

Supervisor Good seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good

Allen Cabbage, and Gerald Cabbage.

NAYS: None

Budget transfers: ([attachment # 2](#))

MOTION:

Supervisor Good moved to approve the interdepartmental budget transfers totaling \$60,401.00, incorporating and attaching hereto the detailed request.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good,

Allen Cabbage, and Gerald Cabbage.

NAYS: None

Warrant List:

MOTION:

Supervisor Comer moved to approve accounts payable checks ranging in numbers from 132035 through 132215, payroll checks ranging in number from 205255 through 205415, and electronic transfer for FICA, Medicare, and Federal Withholding in the amount of \$84,277.49. Total amount of checks is \$651,047.23.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good,

Allen Cabbage, and Gerald Cabbage.

NAYS: None.

CPMT position/fiscal agent:

Designating of fiscal agent-

Mr. Peachy addressed the Board with a brief summary of the two issues at hand. Mr. Peachy explained that the Page County School Division has served as the fiscal agent for CSA in the past. They neither currently receive nor received in the past any special funding for the three or four hours per week average that this service requires. It has been determined that the school division will no longer be able to assume this responsibly. The other CMPT agencies are outside of the regular CSA funding streams and have budgetary structures that make this role pretty much impossible. In conclusion, it is recommended that the Page County Board of Supervisors designates Page County as fiscal agent for the Page County CPMT.

Mrs. Alison Grinnan addressed the Board, offering a brief explanation of what the fiscal agent's job entailed.

MOTION:

Supervisor Comer moved to designate Page County as fiscal agent for the Page County CPMT.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good

Allen Cabbage, and Gerald Cabbage.

NAYS: None

CSA position-

Brief discussion took place regarding the need to have the position go from part-time to full-time. If the position would be established as full-time, this would expand the level of responsibility and oversight required to insure that services are coordinated and the County is able to obtain additional revenues from the state and from Medicaid. Receiving this revenue, would keep the financial burden on Page County as minimal as possible. The discussion was concluded in addressing who would supervise this position, and where the position would be housed.

MOTION:

Supervisor Comer moved that the Page County CPMT Coordinator position be expanded from part-time, to a full time position, with the supervision falling under the County.

Supervisor Good seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good

Allen Cubbage, and Gerald Cubbage.

NAYS: None

Supervisor Mayberry requested that Mr. BeLer evaluate this position and report back to the Board with how this will fit into the current budget.

Contracts:

Mr. BeLer addressed the Board, Stating that Mr. Cornwell and Mr. Joyce wanted to provide the Board with information as to where negotiations are at present. Mr. BeLer closed with noting that all information was not complete, and would have to be brought to the Board at a later date. Meeting dates of July 2, 2001 at 10:00 or Monday July 9, 2001, at 10:00, with Supervisor Gerald Cubbage requesting a public hearing set for a later date.

Eastern Shore contract-

Chairman Allen Cubbage read a letter that was submitted to him regarding additional trash being applied from Eastern Shore. To except the additional waste, the landfill hours would have to be extended to Monday through Friday 6:00 a.m. to 5:00 p.m. with Saturday remaining with the hours of 8:00 a.m. to 4:00 p.m. The contract would be for twenty one days, effective July 2, 2001, for eighty tons per day at the rate of twenty two per ton.

Supervisor Mayberry stressed once again, that she was not comfortable using contracts that had not been drawn up originally from the County Attorney's office.

MOTION:

Supervisor Good moved to approve the contract with Eastern Shore for twenty one days of waste, to be effective July 2, 2001 at the rate of twenty two per ton, at eighty tons per day, with the understanding that the contract be transferred to the standard contract form used by the County Attorney.

Supervisor Comer seconded. The Motion was carried by a vote of 4-1.

AYES: Elaine Mayberry, Robert Good, Allen Cubbage,

and Nora Belle Comer.

NAYS: Gerald Cubbage

Supervisor Gerald Cubbage noted that he voted nay to the contract, due to the trash coming in from a state other than Virginia.

Inspection of County Building:

The County Administrator addressed the Board noting that he had forwarded the inspection report to Mr. Lowell Baughn, and reported that Mr. Baughn will be at the office tomorrow to meet with the engineer. After they review the building and report, they will report back to the Board with the construction issues. Supervisor Gerald Cubbage agreed to join Mr. Baughn and the engineer for the evaluation.

Revenue anticipation note: [\(attachment #3-resolution\)](#)

The Treasurer was asked to present to the Board his recommendations concerning the anticipation note.

Discussion took place in reference to the resolution presented by Mr. C.R.Suddith Jr.

MOTION:

Supervisor Good moved to approve the resolution presented by the Treasurer to accept the low bidder of SunTrust Bank at a rate of 3.02%.

Supervisor Comer seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Robert Good, Allen Cubbage,

Gerald Cubbage, and Nora Belle Comer.

NAYS: None

Escrow account/landfill:

C.R. Suddith, Jr. reported to the Board that after discussion with the County's Accountant, and Mary Earhardt of Robinson Farmer Cox, the County's Auditor has recommended that the escrow check in the amount of \$21,885.00 be deposited in a new bank account. A new bank account would need to be set up and it would be recorded as a liability on the balance sheet for the General Fund. If the balance eventually is determined to belong to the County, they would then budget and appropriate the total balance in one transaction, rather than monthly.

MOTION:

Supervisor Comer moved to rescind the appropriation of \$21,885.00 to the escrow account/landfill that was passed at the June 12, 2001 regular monthly board meeting as recommended by Robinson, Farmer, Cox, the County's Accountant, and the County Treasurer.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Robert Good,

Gerald Cubbage, and Allen Cubbage.

NAYS: None

Five minute recess: 3:35 p.m.

Sheriff report E911:

The Sheriff addressed the Board with a brief report pertaining to the consolidation of dispatcher to EOC. The Sheriff discussed any concerns that the Board had questions about. In closing, it was noted that effective July 1, 2001 the Page County EOC and Page County Sheriff's Office dispatching functions will be consolidated under the administration of the 911 Advisory Committee and the Sheriff's office. The name of the 911 center will remain Page County EOC. Reed Beahm will transfer to the County Administrator's Office Building, with Steve Campbell supervising the EOC dispatch staff. Mr. Campbell will report to the Sheriff and the Chairman of the 911 Advisory Committee.

Redistricting:

The Supervisors had a brief discussion pertaining to the Redistricting Committee. Supervisor Gerald Cubbage noted that it was his understanding that the committee was asked to get the figures for long term redistricting. Chairman Allen Cubbage felt that the redistricting issue had gotten completely blown out of hand, and was concerned at the cost to the County. It was noted, that a cost analysis should be done for the different redistricting options.

Future items to address:

Discussion took place regarding issues that needed to be followed through with. Items of concern for agendas were Redistricting, Water Quality contract with JMU, trees located at recycling centers that needed maintenance attention, and follow up on Norfolk and Southern.

Closed Session: 4:15 p.m.

MOTION:

Supervisor Good moved the Page County Board of Supervisors enter into a closed meeting pursuant to the provisions of Section 2.1-344.1 of the Code of Virginia, 1950, as amended, for the purpose of discussing personnel matters.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Allen Cubbage, Gerald Cubbage, and Robert Good.

NAYS: None

Exit closed session: 5:20 p.m.

MOTION:

Supervisor Good moved the closed meeting be adjourned and the Page County Board of Supervisors reconvene in open session.

Supervisor Mayberry seconded. The motion was carried by a vote of 5-0.

AYES: Elaine Mayberry, Nora Belle Comer, Allen Cubbage, Gerald Cubbage, and Robert Good.

NAYS: None

Certification of closed session:

"To the best of my knowledge (i) only public business matters lawfully exempted from open meeting requirements under Section 2.1-344 of the Code of Virginia, 1950, as amended, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting of June 27, 2001."

MOTION: Comer SECOND: Good

AYE NAY ABSTAIN ABSENT

Nora Belle Comer X

Elaine Mayberry X

Gerald Cubbage X

Robert Good X

Allen Cubbage X

Recess: July 2, 2001

CHAIRMAN COUNTY ADMINISTRATOR

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